

**Tiverton Library Services  
Board of Trustees Meeting  
November 7, 2012**

**Trustees/Director Attending:**

**Lee Hoyer**

**Greg Jones**

**Maureen Morrow, Secretary**

**Colin Robinson**

**Jennifer Theroux, Treasurer**

**Ann Grealish-Rust, Director**

**Guests: Gayle Lawrence, Union Library**

**The meeting was then called to order at 7:05 PM**

- 1. The minutes of the October 3, 2012 meeting were approved as written.**
- 2. The Treasurer's Report: The Year-to-date report was reviewed.**
- 3. Union Library. Gayle Lawrence reported that the Union Library Association (ULA) is working toward having a 501c-3 status.**

**She also reported ULA is looking into the purchase of a new air**

**conditioning unit for Union Library.**

**Of historical interest, the ULA recently found in their safety deposit box an 1860 constitution for the Society that formed the Union Library Association.**

**4. Friends of the Tiverton Library (FOTL). The Friends met on 10/17/12. At the request of the Friends, the third week in October was proclaimed National Library Week by the Tiverton Town Council.**

**A staff appreciation lunch will be held at Essex Library on 12/21.**

**The Friends are planning a book signing event, together with the Tiverton Historical Society, on November 15, 2012 with Frank Grzyb, author of Rhode Island's Civil War Hospital: Life and Death at Portsmouth Grove, 1862-1865. This event will be at the VFW in Tiverton at 7 PM.**

**5. New Building. Lee Hoyer reported that four firms were interviewed for the job of construction manager for the new library building project. A committee comprised of members of the building committee, the architects, Ann Grealish-Rust and Kathy Ryan chose Behan Brothers of Middletown, RI. This firm also managed the Sandywoods Project. A contract has been drawn up for the preconstruction phase and reviewed by Jim Donnelly (attorney). After the construction documents are completed, a guaranteed**

maximum contract will be signed for the site work and construction. Andrew Teitz, the Town Solicitor, is reviewing the contracts as a portion of the construction funding will come from the Town of Tiverton.

Lee Hoyer presented a Memorandum of Understanding concerning the new library project that is being considered for presentation to the Town Council.

The Department of Public Works has started work on the parking lot (interim use by skate park).

Greg Jones mentioned that one of the two library signs was damaged in Hurricane Sandy (Main Rd).

6. The Foundation. A discussion was held re: all fundraising initiatives.

7. Director's Report. Ann Grealish-Rust reported some staff changes: Bonnie resigned. Kasia will assume the role of technology in addition to Young Adult librarian.

Ann reported that the Library web site has been improved. Additionally, the New Library portion of the web site needs to be updated. She looked for guidance on how to proceed with this.

Ann reported that OLIS granted a one year waiver to Essex Library for

**shortcomings: lack of safe parking, inadequate space, no public meeting space, and lack of full handicapped access.**

**8. New Business. Ann is to present the income and expense report to Jim Goncalo this week. The details of this report were discussed at length. The expense for moving will be a one-time request for the upcoming budget cycle.**

**The meeting was adjourned at 8:40 PM**

**Respectfully Submitted,  
Maureen Morrow, Secretary**